



**AGENDA**

April 20, 2020 ♦ 7:00 p.m.  
 Zoom Virtual Meeting

**I. Call to Order – Dr. Andy Pushchak, Board President**

A. [Pledge](#)

B. Roll Call:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Mr. Jeremy Bloeser  | <input type="checkbox"/> Mr. Steven O'Donnell  | <input type="checkbox"/> Mrs. Tara Pound    |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Josh Paris        | <input type="checkbox"/> Mr. Marty Pushchak |
| <input type="checkbox"/> Mr. Shawn Matson    | <input type="checkbox"/> Mrs. Julie Piekiewicz | <input type="checkbox"/> Dr. Andy Pushchak  |

C. Approve Agenda

D. Approve Minutes from the February 17, 2020 Regular Board and Finance Committee meetings, the March 9, 2020 Athletic Committee meeting and Work Session and April 13, 2020 Finance Committee Meeting and Work Session.

**II. Legal Advisement – Dr. Andy Pushchak**

LA – 1 (A) By-Laws – Methods of Operation

- WHEREAS, WASD Policy 006.1 authorizes voting by electronic communications under extraordinary circumstances; and

WHEREAS, the declaration of a nationwide pandemic by the World Health Organization and a statewide emergency by Pennsylvania Governor Wolf and a County state of emergency by County Executive Dahlkemper is found to constitute extraordinary circumstances by the Wattsburg Area School District Board of Education;

BE IT RESOLVED that the requirement in Policy 006.1 that a majority of the Board members be physically present is hereby WAIVED the requirement for physical presence for this and all future regular board meetings sessions until rescinded by future motion, that all members participating through electronic communications shall be considered present so long as any member so participating can hear everything said and those attending can hear everything said by that member.

**III. School Reports**

**IV. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must request to speak and are limited to 5 minutes.

**V. Superintendent's Report – Mr. Ken Berlin**

**VI. Business Administrator's Report – Mrs. Vicki Bendig**

A. Treasurer's Reports

[General Fund](#): \$8,774,174.26

YTD Budget to Actual Report: [Revenue](#) [Expenses](#)

[Capital Projects](#): \$2,625,029.81

[Cafeteria](#): \$196,765.93

Cafeteria Profit/Loss: [February](#) \$(14,783.41) [March](#) \$(25,948.83)

B. Bills

[Exhibit A1](#) Checks Already Written: \$497,114.32

[Exhibit A2](#) Checks Already Written: \$45.02

[Exhibit A3](#) General Fund Bills: \$387,656.54

[Exhibit B1](#) Cafeteria Checks Already Written: \$30,789.57

Exhibit B2 Cafeteria Bills:

[Exhibit C1](#) Capital Projects Checks Already Written: \$4,300.00 PLGIT: \$513,220.63

[Exhibit C2](#) Capital Project Fund Bills: \$145,711.40 PLGIT: \$678,322.61

[Exhibit D](#) SHS Activity Fund Report: \$63,032.14

- **Motion:** To approve the reports, payments and invoices as presented.

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Budgetary Transfers

- **Motion:** To approve the budgetary transfers:
  - Monthly budgetary transfer from the budget vs actual report as outlined in [Exhibit E](#).
  - From the Committed Reserve Fund to the Capital Project Fund in the amount of \$4,300.

F – 2 (A) PlanCon K Resolution

- **Motion:** To approve the following resolution:
  - RESOLVED, that the Wattsburg Area School District, Erie, PA Board of Directors hereby grants approval to certify PlanCon K related to the issuance of the General Obligation (Limited Tax) Bonds, Series 2020A and all attached materials for submission to the Pennsylvania Department of Education for its approval.

F – 3 (A) Adoption of the Proposed Final General Budget for 2020 - 2021

- **Motion:** To approve the adoption of the proposed General Fund Budget for 2020 – 2021 in the amount of \$26,005,521 and to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2020-2021 on April 20, 2020. A copy of the said budget in the amount of \$26,005,521 is open for inspection by the public on April 27, 2020 on the District Website. Adoption of the final budget is scheduled for June 15, 2020, 7:00 p.m. at the Wattsburg Area Elementary Center

F – 4 (A) Northwest Tri-County Intermediate Unit Budget for 2020-2021 School Year

- **Motion:** To approve the [Northwest Tri-County Intermediate Unit General Operating Budget for the 2020-2021 school year](#) in the amount of \$61,886,803.00 and to further approve Wattsburg Area School District's contribution to the School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2020-2021 fiscal year in the amount of \$31,061.58 and \$165,401.00 to the Special Education Services Consortium (Fund 23).

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) Field Color and Center Logo

- **Motion:** To approve the revised field color and center logo for the Outdoor Athletic Stadium Complex as outlined in [Exhibit F](#).

- B – 2 (A) Athletic Field Change Order
- **Motion:** To approve the Change Order as outlined in [Exhibit G](#). To be funded out of the project contingency.
- B – 3 (A) WAEC Classroom Space Lease
- **Motion:** To approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space July 1, 2020 through June 30, 2021 as outlined in [Exhibit H](#).
- B – 4 (A) Water Softener Agreement
- **Motion:** To approve the purchase and installation of a new water softener system for the water treatment plant as outlined in [Exhibit I](#).
- B – 5 (A) YMCA Rental Fees
- **Motion:** To approve waiving the rental fees assessed the YMCA daycare program during the pandemic related school closure.

IX. **Personnel – Mr. Jeremy Bloeser**

- P – 1 (A) Kelly Substitute Additions
- **Motion:** To approve the additions to the Kelly Educational Staffing Substitute List as outlined.  
Jennifer Angelo      Beth Ann Kopay      Kiera Singer  
Nathaniel Freed      Kenzil Mundkowsky      Alexandria Smiley
- P – 2 (A) Appointments
- **Motion:** To approve the following personnel appointments:
    - Colonel Eric B. Moses as Aerospace Instructor at Seneca High School and the Act 93 Agreement between WASD and Colonel Moses.
- P – 3 (A) Conference Requests
- **Motion:** To approve the following conference requests:
    - Rebecca Kelley and Hillary Barboni to attend PAFPC Annual Conference for Federal Programs Coordinators, October 12-15 2020 in Champion, PA, at an estimated cost of \$2,887.00 Funds from Title IV.
- P – 4 (A) Resignations
- **Motion:** To accept the following resignations:
    - Guy White, Technology Systems and Services Director effective March 1, 2020.
    - D'Arcy Frontera, Accounting Clerk for the purpose of retirement effective May 2, 2020.
- P – 7 (A) Service Substitute List
- **Motion:** To approve the additions of Brooke Gibbs and Susan Oleski to the 2019-2020 Service Substitute list.
- P – 8 (A) Summer Positions
- **Motion:** To approve the following appointments:
    - Anticipated Summer School Teachers to be paid at the contractual rate according to the WASD/WEA Collective Bargaining Unit as follows:

- Seneca High School:
  - Susan Nolan – Mathematics
  - – Science
  - Christopher Langer-Williamson– English
- Anticipated Extended School Year Teacher anticipated the month of July 2020 and possibly August 2020 to be paid at contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement:
  - Pam Carson
  - Noelle Naughton
  - Ray Trejchel

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Second Reading of Policies

- **Motion:** To approve the second reading of the following policies:
  - 004 Membership – [Exhibit J.](#)
  - 201 Admission of Students – [Exhibit K.](#)
  - 204 Attendance – [Exhibit L.](#)
  - 208 Withdrawal from School – [Exhibit M.](#)
  - 209 Health Examinations/Screenings – [Exhibit N.](#)
  - 227.1 Student Athletic Drug Testing – [Exhibit O.](#)
  - 233 Suspension and Expulsion – [Exhibit P.](#)
  - 333 Professional Development – [Exhibit Q.](#)
  - 705 Facilities and Workplace Safety – [Exhibit R.](#)
  - 709 Building Security – [Exhibit S.](#)
  - 805 Emergency Preparedness and Response – [Exhibit T.](#)
  - 805.1 Relations with Law Enforcement Agencies – [Exhibit U.](#)
  - 805.2 School Security Personnel – [Exhibit V.](#)
  - 808 Food Services – [Exhibit W.](#)

XI. **Curriculum – Mrs. Julie Pikiewicz**

C – 1 (A) Special Education Plan

- **Motion:** To approve the Wattsburg Area School District Special Education Plan effective July 1, 2020 through June 30, 2023 as outlined in [Exhibit X.](#)

C – 2 (A) Approval of Alternative Education for Disruptive Youth Agreement

- **Motion:** To approve the Agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District as outlined in [Exhibit Y.](#)

C – 3 (A) Comprehensive K-12 School Counseling Plan

- **Motion:** To approve the Wattsburg Area School District Comprehensive K-12 School Counseling Plan as outlined [Exhibit Z.](#)

C – 4 (A) New Courses for the 2020-2021 School Year

- **Motion:** To approve the following courses be offered beginning in the 2020-2021 school year at Seneca High School as outlined in [Exhibit AA:](#)
  - History
    - Independence: America's Struggle for Liberty
  - Math
    - Integrated Statistics

- Honors Algebra II/Trig
  - Science
    - Agri Science
  - Technology Education
    - Pre-engineering I and II
  
- C – 5 (A) New Courses for the 2021-2022 School Year
  - **Motion:** To approve the following courses beginning in the 2021-2022 school year at Seneca High School:
    - History Department
      - Grade 10 - core course - World History I (Academic and Honors)
      - Grade 11- core course - World History II (Academic and Honors)
      - Grade 12 - core course - U.S. Government (Academic and Honors)
    - Business Department
      - Personal Finance
  
- C – 6 (A) Pilot Curriculum Resources for Elementary Center
  - **Motion:** To approve the following curriculum resources for the elementary center beginning the 2020-2021 school year
    - My View by Pearson
    - Geodes by Open Library
    - Wit and Wisdom by Great Minds
  
- C – 7 (A) Acadience K-2 Benchmark Assessment
  - **Motion:** To approve the purchase of Acadience, K-2 as outlined in [Exhibit BB](#).
  
- C – 8 (A) Affiliation Agreement
  - **Motion:** To approve the Affiliation Agreement between Grand Canyon University and Wattsburg Area School District as outlined in [Exhibit CC](#).
  
- C – 9 (A) School Attendance
  - **Motion:** To approve the attendance of Lita Joy Pilkinton at Seneca High School to complete her senior year with tuition waived.

XII. **Technology – Mrs. Tara Pound**

- TE – 1 (A) Wireless Provider
  - **Motion:** To approve Connectivity as the Wireless Access Points Update for WAEC/WAMS as outlined in [Exhibit DD](#).
  
- TE – 2 (A) Internet Service Provider
  - **Motion:** To approve the ISP Agreement between Zito Business and Wattsburg Area School District as outlined in [Exhibit EE](#).

XIII. **Transportation – Mr. Steven O'Donnell**

- T – 1 (A) Nonpublic School Student Transportation
  - **Motion:** To adopt the transportation action plan for students attending nonpublic schools as outlined in [Exhibit FF](#).

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the following additions to the WASD Volunteer List as outlined.

Erin Barnes	Lynne Brozewicz	Michael Kyle
Joseph Brozewicz	Michelle Kowalski	Barbara McNally

AE – 2 (A) Athletic Appointments

- **Motion:** To approve the following athletic appointments for the 2020-2021 school year:
  - Branden Williams, 1<sup>st</sup> Assistant Football Coach, Step 2
  - Ryan Murphy, 2<sup>nd</sup> Assistant Football Coach, Step 2
  - Derek Peterman, Other Assistant Varsity, Step 2
  - Justin Skinner, Other Assistant Varsity, Step 2
  - Jerry Adamus, Other Assistant 7<sup>th</sup>/8<sup>th</sup> Grade, Step 2
  - Noah Runser, Other Assistant 7<sup>th</sup>/8<sup>th</sup> Grade, Step 2

AE – 3 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Kathy Holland as the Rainbow Coordinator effective June 6, 2020.

XV. **Miscellaneous**

M – 1 (A) Surplus Items

- **Motion:** To declare items as surplus as outlined in [Exhibit GG](#).

M – 2 (A) Kidder Media Agreement

- **Motion:** To approve the agreement between Kidder Media and Wattsburg Area School District for Newsletter production as outlined in [Exhibit HH](#).

XVI. **Erie County Technical School – Mr. Steven O’Donnell**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**